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Partnership Health Check

**Complete this brief checklist for a quick check on the health of your partnership!**More information on each area can be accessed from other resources (see suggestions at end).

# **Consider the following:**

# Communication

☐ Communication is regular (as per agreement)

☐ Communication is effective

☐ Issues are identified and addressed quickly

# Reporting

☐ All statistics have been provided as agreed (i.e. survey is completed at commencement and completion of TSEP participation, any other agreed reporting between partners)

☐ There are no issues with each party effectively sharing information on the progress of the partnership

# Engagement

☐ Students are being engaged and word-of-mouth referrals are occurring (depending on maturity of partnership)

☐ Students report they are happy with access, information and support

☐ All partners are happy with the quality and quantity of engagement

# Integration

☐ TAFE and Disability Services partners work well together

☐ Opportunities to promote TSEP are shared and acted on where possible

☐ Any identified issues been addressed satisfactorily

# Legal

☐ Any legal issues have been satisfactorily resolved

☐ Processes have been developed to avoid further issues

# Outcomes

☐ Positive outcomes are being achieved for students

☐ The partnership is a positive reflection of all partners

# Reliability

☐ The partners are reliable with communication and attendance

☐ The partners are reliably delivering on agreed outputs (e.g. information, invitation to events, follow up)

☐ The partners appear to be well supported by their organisation

# **Options for partnerships that fail the health check:**

# Mediate

* Can the issues be clearly identified?
* Are the partners willing to discuss the issues with a view to seeking resolution?
* Are the partners able to identify a solution that suits all parties and is in line with the national vision for TSEP?
* Can input be gained from other successful partnerships regarding possible strategies (e.g. via community of practice or contacts provided on the TSEP website)?
* Can assistance be sought externally?

# Renegotiate

* In the MOU, include newly agreed solutions from mediation and/or engagement with successful partnerships. Each party agrees to monitor the solutions for adherence.

# Dissolve

* If the issues are not able to be clearly identified, or the partners are not willing or able to seek resolution, the partnership can be dissolved at any time.
* Each partner is free to consider new opportunities with other partners.

# Escalate

* If the project had great potential but has failed, is it possible to identify why and escalate/advocate? Was there insufficient collaboration?