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TSEP Case Study Report Template

**TAFE Name:**

**Location/Campus:**

**Report completed by**:

TAFE Specialist Employment Partnerships (TSEP)

(TAFE NAME AND CAMPUS)

Case Study Report (DATE)

Case Study One: (Name of Student)

**Headings:**

# Introduction/Background of Student

# Goals and/or objectives that were set out to be achieved

# Outcome/Final Summary

# Recommendations for future reference

**ADD ANY OF THE FOLLOWING AS APPROPRIATE**:

* Student eligibility for a Disability Employment Service including stream/tier allocation
* Early School Leaver
* Student Employment Outcome/s including industry sector/matched to TAFE course completed/undertaking
* Student referred to TSEP program via Disability Liaison Office/student walk ins/discussions or another source
* TSEP consultant hours worked and student working hours (when placed in employment)
* Referral to Skills and Jobs Centre/other services – miscellaneous
* Student required NDIS plan/support coordination
* Student de-identified and/or confidentiality agreements signed
* Student type/s of disability
* Skills Gap Analysis of individual student
* Other evaluative measures
* Add photo of student in working environment (permission required)

Case Study Two: (Name of Student)

**Headings:**

# Introduction/Background of Student

# Goals and/or objectives that were set out to be achieved

# Outcome/Final Summary

# Recommendations for future reference

**ADD ANY OF THE FOLLOWING AS APPROPRIATE**:

* Student eligibility for a Disability Employment Service including stream/tier allocation
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